

# ~ MINUTES ~

## REGULAR MEETING ~ BOARD OF DIRECTORS MARY WALKER SCHOOL DISTRICT NO. 207 February 17, 2016 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT	MEMBER(S) ABSENT
Beckman, Diana (Vice-Chair) Canfield, Jeffrey Gilbert, Amy Scott, James Jacka, Kevin (Secretary)	Bettinson, Mike Burchett, Eileen Cobb, Matt Colvin, Melinda Gines, S. Matt Glass, Carol Goad, Tim Hargrave, Edwina	Holsten, Tina Kiefer, Dennis Lawson, Peggy Peone, Wendy Steinbach, April Sulgrove, B.K. (Kim) Sulgrove, Mary Ward, Tammy
		Turner, Justyn (Chair)

The Regular Meeting was called to order in the Mary Walker High School Library by D. Beckman at 6:34pm and was followed by a flag salute and Pledge of Allegiance, led by A. Steinbach and recited by all present.

### APPROVAL OF MINUTES

J. Canfield made a motion to approve the Minutes of the January 20, 2016 Regular Meeting, as submitted; A. Gilbert seconded; motion carried.

### PRE-K – 5<sup>th</sup> PRINCIPAL / SPECIAL EDUCATION (SPED) REPORT

E. Hargrave reported briefly on each of the following:

- Enrollment update.
- SBAC assessments.
- Staff assignments.
- PBIS / staff discipline.
- ELL (English Language Learners).

### 6<sup>th</sup> – 12<sup>th</sup> PRINCIPAL REPORT

M. Cobb reported briefly on each of the following:

- 2016-2017 Open Coaching Positions:
  - Head Girls' Basketball Coach – Board verbally approved opening this position.
  - Summit Basecamp presentation ([www.summitbasecamp.org](http://www.summitbasecamp.org)); designed by educators; aligned with Common Core; summary/overview presented.
  - Parent Info Night.
  - Curriculum committee.

### BUSINESS MANAGER'S REPORT

In S. McIsaac's absence, K. Jacka presented the Monthly Budget Report and answered questions from the Board. In addition, a Declaration of Surplus Items (to be sold) was submitted by the Maintenance and Transportation departments; recommend approval.

### SUPERINTENDENT'S REPORT

K. Jacka reported on the following:

- Ratify Board Action (new Board) – recommend new Board ratification of all Board action taken at regular and special board meetings in December 2015 and January 2016.
- Board Member Protocol (new Board members).
- Resolution(s):
  - 15-04 - AMENDED: 180-Day Waiver Renewal Request for 2015-2016, 2016-2017 and 2017-2018 School Years; recommend adoption.

- Board Policy / Procedure(s): Annual Review
  - #6980 & #6980P: Management Support: Administration of Impact Aid Funds – recommend adoption.
- Board Policy / Procedure(s): 1<sup>st</sup> Reading
  - #5005 & 5005P: Personnel: Employment: Disclosures, Certification Requirements, Assurances and Approval
  - #5281 & 5281P: Personnel: Disciplinary Action and Discharge
- Staff Changes(s):
  - Resignation(s): Sarah Urbick (ES Para); recommend acceptance.
  - New Hire(s): Kathleen Rollins (Long-term Cert. Sub.; 3<sup>rd</sup> Grade); recommend approval.
- Other:
  - Dept. of Enterprise Services (Kirsten Wilson; Energy Program) – nothing to report in Ms. Wilson’s absence.
  - Impact Aid – Program Update (Wendy Peone) – Wendy Peone presented the annual review of this policy and procedure, and provided a verbal summary of surveys collected, including the desire for a tribal curriculum (‘native’ studies), and Hiring Committee representative (especially for Athletic Dept. job openings). Due to a scheduling conflict, Ms. Peone and the Board were unable to present this annual update during the January 2016 Board meeting.
  - Substitute Teacher Plan
  - ALE Updates:
    - Review / Finalize Interlocal Agreements: Recommend approval and authorization of Interlocal Agreements with: Kent School District No. 415 and Highline School District No. 401.
- Donation(s):
  - General Public; \$45.02 (Cash/Check); Drama Dept. needs; recommend approval.
  - Donna Beck; Socks / Hats (\$20.00 value); Any student in need; recommend approval.
- Accounts Payable (February 2016); recommend approval:

○ Gen. Fund#1	Warrant number(s) 157861 through 157866	\$ 383,339.03
○ Gen. Fund#2	Warrant number(s) 157867 through 157934	\$ 123,285.09
○ ASB – MS	Warrant number(s) 157941 through 157943	\$ 307.68
○ ASB – HS	Warrant number(s) 157935 through 157940	\$ 1,498.81
- Payroll; recommend approval:

○ February 2016	Warrant number(s) 157944 through 157964	\$ 417,046.54
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## **PUBLIC FORUM**

- B.K. (Kim) Sulgrove asked the Board to consider moving forward with the Declaration of Surplus Items.
- S. Matt Gines asked several questions about Summit Basecamp and its curriculum, and voiced a coaching concern.

## **PLANNING AND DISCUSSION**

- Mandatory OPMA Training for all Board Members – Board members expect to have their individual online training completed prior to next month’s Board meeting.

## **BUSINESS**

- As a new board, I (J. Canfield) move we ratify all Board action taken at regular and special Board meetings in December 2015 and January 2016; A. Gilbert seconded; motion carried (unanimously).
- J. Canfield made a motion to adopt Resolution 15-04 - AMENDED: 180-Day Waiver Renewal Request for 2015-2016, 2016-2017 and 2017-2018 School Years; A. Gilbert seconded; motion carried.
- J. Canfield made a motion to accept the Impact Aid annual program update/review and to adopt Board Policy #6980 and Board Procedure #6980P; A. Gilbert seconded; motion carried.
- J. Canfield made a motion to accept the resignation of Sarah Urbick, noted herein; A. Gilbert seconded; motion carried.
- J. Canfield made a motion to approve the hiring of Kathleen Rollins, as noted herein; J. Scott seconded; motion carried.
- J. Canfield made motion to Declare as Surplus Items (to be sold), as itemized on Attachment #1; A. Gilbert seconded; motion carried.

- J. Canfield made a motion to approve and authorize the finalized Interlocal Agreements with Highline School District and Kent School District, as noted herein; J. Scott seconded; motion carried.
- J. Canfield made a motion to approve the donations received from the General Public and Donna Beck, as listed herein; A. Gilbert seconded; motion carried.

**BILLS AND PAYROLL**

- J. Canfield made a motion to approve the February 2016 Accounts Payable, as submitted; A. Gilbert seconded; motion carried.
- J. Canfield made a motion to approve the February 2016 Payroll, as submitted; A. Gilbert seconded; motion carried.

**EXECUTIVE SESSION**

No motion was entertained for the need to enter into an Executive Session; therefore, no Executive Session was called or held.

**OTHER BUSINESS**

- K. Jacka notified the Board of an upcoming Gates Grant review to be scheduled in March.
- At the July 20, 2015 Board meeting, the Board discussed their desire to see all District policies and procedures available digitally on the District’s website as soon as feasibly possible; this objective has now been met by the District Office staff.

**ADJOURNMENT**

J. Canfield made a motion to adjourn at 8:52pm; A. Gilbert seconded; motion carried.

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Board Secretary

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Board Chair (or Vice-Chair)